

## **P. VETERINARY SERVICES**

### **1.0 PURPOSE AND SCOPE**

This document specifies the space planning criteria for veterinary service at all DOD military installations.

Space planning criteria, as outlined in other functional criteria sections, such as administrative areas, toilets, lockers, housekeeping and so forth, will be used as required to supplement veterinary service criteria.

### **2.0 DEFINITIONS**

**Veterinary Facility.** A medical department facility equipped and staffed to perform the entire spectrum of veterinary services required by a military installation. Normally, a veterinary facility will include: Offices for the Veterinarian and section chiefs; conference room/library; food inspection room; waiting room for visitors/outpatients; veterinary examination/treatment rooms; veterinary surgery room; X-ray facilities; pharmacy; clinical laboratory room; inside rabies quarantine kennel rooms; inside-outside kennel area for hospitalized Government owned animals; toilets and showers; employee lounge; locker and dressing rooms; linen room; and storage space for records, supplies, and cleaning equipment.

**Veterinary Food Inspection Room.** A room adequately equipped for the performance of installation food testing and examination procedures.

**Veterinary Examination/Treatment Room.** A room adequately equipped for the performance of professional veterinary examinations and treatments.

**Veterinary Surgery Room.** A room with adequate space designed and adequately equipped for the performance of aseptic surgical procedures on nonhuman animals.

**Veterinary Waiting Room.** A room with adequate space to permit the entering of animals without contact with the animals/owners already present.

**NOTE:** Military working dogs must be handled in such a way that there will be no eye contact or possible physical contact between military and civilian animals. Military working dogs should enter through a separate entrance.

**Rabies Quarantine Kennel Room.** A separate room designed and equipped to house rabies suspect animals. NOTE: No more than one animal will occupy the same cage or kennel at the same time.

**Hospitalization Kennel Area.** A kennel facility adequately equipped with inside -outside kennels to hospitalize animals.

**Government Owned Animals.** Animals purchased and/or maintained with appropriated funds, for the accomplishment of an authorized mission.

**Veterinary Clinic Laboratory.** As used in this document, a laboratory of limited capability within a veterinary clinic to be used in the performance of certain diagnostic tests.

**Pharmacy Storage Area.** An area designated and equipped for the storage and bulk dispensing of veterinary pharmaceutical supplies. Individual prescriptions are not filled from this area.

**Space.** All space measures are expressed in net square feet (NSF).

**Inside-Outside Kennel.** A kennel inside a building with an attached, partially covered, outdoor run. The indoor and outdoor areas are attached by a guillotine type door to allow isolation of the animals during cleaning operations.

**Stray Animal Confinement Facility.** A kennel facility separate from the rabies quarantine room and hospitalization kennels which is used to confine animals apprehended as strays.

### **3.0 POLICIES**

The space planning criteria as outlined in this document are provided as guidance to assist in the development of veterinary facilities essential for high quality service. Modification of the criteria may be necessary to meet specific mission requirements but any such modification will require OASD(HA)

approval. Specific requirements for facilities not covered by this document will be developed on an individual basis and will also require OASD(HA) approval.

The complete scope of the veterinary mission and the total number of veterinary personnel authorized to an installation will be used as a basis for establishing future facility projections. The current personnel authorized will be adjusted for planned changes in mission, changes in population served, changes in the practice of veterinary medicine, and other factors as may be pertinent.

Veterinary facilities will be consolidated into the minimum number of facilities consistent with providing effective and efficient veterinary services. Veterinary facilities may be combined with other medical service facilities when feasible.

All construction will conform to Title 9, Code of Federal Regulations, Chapter 1, Subchapter A - Animal Welfare.

At DoD installations where one or more Army Veterinary Corps Officers are assigned for regular duty, veterinary facilities will be established.

The spaces listed below are normally required for veterinary support at installations. It is not intended that planners include each functional area listed herein, unless there is a valid requirement at the installation under consideration.

- (1.) Office of the Chief Veterinarian
- (2.) Administrative Support Area
- (3.) Conference Room - Library
- (4.) Food Inspection and Laboratory Area
- (5.) Veterinary Examination/Treatment Rooms
- (6.) Veterinary Surgery Room
- (7.) X-ray Exposure & Radiographic Film Development Rooms\*
- (8.) Pharmacy Storeroom
- (9.) Clinic Laboratory Area
- (10.) Utility and Supply Area (for Clinic)
- (11.) Rabies Quarantine Kennels
- (12.) Hospitalization Kennels
- (13.) Utility Area (for Kennels)
- (14.) Veterinary Clinic Reception and Control Area
- (15.) Patient Handler Waiting Area
- (16.) Clinic Records Holding Area
- (17.) Toilets, Showers, Locker Rooms
- (18.) Employees' Lounge
- (19.) Custodial Facility
- (20.) Stray Animal Confinement Kennels

\* Where the number of X-ray exposures is expected to remain at a low level, one treatment room should be lead lined for use as a part time X-ray exposure room, and no dedicated X-ray exposure room will be provided.

**4.0 PROGRAM DATA REQUIRED**

Number of veterinary officers assigned \_\_\_\_\_  
 Number of veterinary technicians assigned \_\_\_\_\_  
 Number of military working dogs supported \_\_\_\_\_  
 Number of outpatient visits per year \_\_\_\_\_  
 Number of rabies suspects per year \_\_\_\_\_  
 Number of personnel assigned to food inspection activities \_\_\_\_\_  
 Number of stray animals confined per year \_\_\_\_\_

**5.0 SPACE CRITERIA**

<b>FUNCTION</b>	<b>NSF AUTHORIZED</b>	<b>PLANNING RANGE /COMMENTS</b>
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**Administration**

Chief Vet Services	140	One per facility
Office, Veterinarian	100	One per veterinarian assigned
Secretary	120	One per facility. Includes 2 visitor chairs.
NCOIC	100	One per facility
Administrative Office	100	minimum of 80 NSF per NCO or vet technician that requires an office whichever is greater.
Conference Room/ Library	200	Only when 14 or more FTE staff are assigned. If less than 14 FTE staff assigned, add 40 NSF to lounge and combine functions.
Control Area	110	One per clinic
Waiting	200	minimum plus 14 NSF per exam/treatment room greater than three

**Treatment Areas**

Examination/Treatment	100	Examination/Treatment 100 One per assigned Veterinarian including Chief Veterinarian
Veterinary Surgery	200	Authorized only when 10 or more military working dogs are assigned to the installation.
X-Ray Exposure Room	150	Authorized only when 1,000 or more annual outpatient visits are planned. If less than 1,000 annual outpatient visits, combine into an exam/treatment room.
X-Ray Film Darkroom	50	One per X-Ray exposure room.
Pharmacy	110	minimum plus 10 NSF per each additional 1,000 annual outpatient visits.
Laboratory	100	minimum plus 10 NSF per each additional 1,000 annual outpatient visits. If annual outpatient visits less than 1,000, combine with Pharmacy.

**Holding and Quarantine**

Rabies Quarantine Area	40	per canine, minimum 2 per fac.  per feline, minimum 2 per fac. Add one canine and one
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	10	feline per each 12 estimated suspects per year greater than 24.
Hospitalization Kennel	60	Minimum of 2 inside-outside kennels plus 60 NSF per each 10 military working dogs assigned greater than 20.
Stray Animal Confinement Kennels	40	Canine, minimum 2 per facility
	10	feline, minimum 2 per facility. Add one canine and one feline for each 24 estimated strays greater than 48 per year.
Utility and Storage Area	150	One per Holding/Quarantine area.
<b><u>Food Inspection Activities</u></b>		
Food Inspection Room	350	minimum. If more than 4 vet technician/officers assigned to food inspection activities add 90 NSF for each additional veterinary technician/officer assigned.
<b><u>Support Areas</u></b>		
Housekeeping	60	minimum plus 60 NSF for each 5,000 NSF greater than 5,000.
Clean Utility	100	one per facility
Storage	200	one per facility
Staff Toilet		
Male	60	30 NSF per fixture, (lav, wc) per 20 men assigned.
Urinal.	30	1 per 40 men or fraction.
Female	60	Female 60 30 NSF per fixture, (lav, wc) per 15 women assigned.
<b><u>Lockers</u></b>		
Male	100	minimum, plus 6.5 NSF per male greater than 15
Female	100	minimum, plus 6.5 NSF per female greater than 15
Lounge	150	one per facility.